

Joboffer dated from 07/03/2024

## (Junior) IT Expense Controlling & Administration Specialist

Field: Controlling / Payment / Finance  
Type of employment: Full-time  
Entry date: immediately  
Zip Code / Place: Frankfurt am Main  
Country: Germany

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### Company data

Company: **Nintendo of Europe AG**  
Street address: Goldsteinstraße 235  
Zip Code / Place: 60528 Frankfurt am Main



### Contact Person

Name: Katharina Znoj  
Position: Recruiter  
Street address: Goldsteinstraße 235  
Zip Code / Place: 60528 Frankfurt am Main

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### Job description

#### Level up!

Nintendo aims to deliver unique, intuitive entertainment experiences for everyone, manufacturing and marketing video game devices such as the Nintendo Switch™ family of systems, developing and operating applications for smart devices, and collaborating with partners on a range of other entertainment initiatives like visual content and theme parks.

At Nintendo, we bring together employees with a wide range of characteristics and work together towards a common goal – to put smiles on the faces of people all over the world.

#### Tasks

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- Creating the IT budget and maintaining its forecasts in collaboration with IT Management and IT Team Leads
- Relevant administrative actions e.g. forecast update file creation and budget inputs into SAP ERP
- Keeping entered data in a good shape within SAP ERP
- Liaising among Finance, Accounting and IT department and supporting IT Team Leads for monthly closing and for smooth plan to pay processes
- Supplying office materials

## Requirements

- Excellent communication skills
- Advanced Excel skills as well as affinity to take advantage of latest applications to the work field
- Solid English and German languages
- Accuracy in dealing with numeral data
- Educational background and/or work experience in Finance and/or Accounting is a plus
- SAP experience is also a plus

Please bear in mind that it might be a Junior position depending on your professional experience.

Are you interested? We look forward to receiving your application, including your earliest possible starting date and salary expectation.

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